

**EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
February 18, 2009**

Members Present: D. Keiser, Chairperson; A. Smith, Vice-Chairperson; J. Jones, Secretary; W. Dohm; L. Atchison

Members Absent: A. Bawkey; L. Sumner

Staff: E. Seltzer, Director; D. Mapes, Superintendent; A. Arthur, Administrative Secretary

Public: None

CALL TO ORDER

Chairperson Keiser called the meeting to order at 8:33 a.m. It was noted that Bawkey was absent. All others were present.

MINUTES

The minutes of the January 2009 meeting were reviewed. A motion was made by Jones to accept the January 15, 2009 minutes. Dohm seconded the motion. All present voted in favor.

FINANCIAL REPORT

The financials of January 2009 were reviewed. A motion was made by Atchinson to approve the January 2009 financials. Smith seconded the motion. All present voted in favor.

OPERATIONS UPDATE

Ordinance Enforcement Update: Violations issued were discussed.

OTHER BUSINESS

Building and Equipment Installation: Seltzer gave an update on the design process and progress being made on site issues. Fire suppression options are still being reviewed.

AECOM Work Order #6: Building committee meeting will be set when the engineers are here to answer questions regarding this work order.

Schedule 2009 Board Meeting Dates: Les moved to schedule DPW Board meetings to the Wednesday following the scheduled Board of Commissioners Administrative meetings for the remainder of the year. Jones seconded the motion. All present voted in favor.

Schedule 2009 Holiday Closings: Seltzer presented Holiday Schedule recognizing the same holidays as 2008. Dohm motioned to accept. Smith seconded the motion. All present voted in favor.

Recommendation for Curbside Contract Renewal: Curbside contract outlines a rate of \$2.41 per household for year six, \$2.47 for year seven, \$2.53 for year eight, \$2.59 for year nine, and \$2.65 for year ten. Jones motioned to reduce year six rate to \$2.31 per household, \$2.36 for year seven, \$2.41 for year eight, \$2.47 for year nine, and \$2.53 for year ten. Atchinson seconded the motion. All present voted in favor.

Conveyors recommendation: Lowest bid for Baler Feed Conveyor and Container Inclined Feed Conveyor combined came in from Krause Manufacturing at \$239,892.00. Seltzer recommended awarding bid to Krause. Dohm motioned to approve to award Krause. Atchinson seconded the motion. All present voted in favor.

Harbor Springs Excavating Contract Renewal: Contract with Harbor Springs Excavating for the hauling and recycling of rubble expires March 31. They would like to renew contract at the 2008 rate. Seltzer recommended renewing 1 year contract at same rate. Atchinson motioned to renew. Smith seconded the motion. All present voted in favor.

Staff: Mike Larson accepted a job in the Equalization Department, opening a position for a Transfer Station attendant. Position was filled internally by Mark Freske, opening a position for a recycle processor. Position posted externally.

NEXT MEETING

The next meeting of the Board will be held on Wednesday, March 18, 2009 at 8:30 a.m.

ADJOURNMENT

There being no further business, Chairperson Keiser adjourned the meeting at 9:55 a.m.

Respectfully submitted,

Jack Jones, Secretary