

Pellston Regional Airport Minutes

April 10, 2008

The Pellston Regional Airport Committee met in a regular session on April 10, 2008 at 12:00 Noon at the Pellston Regional Airport, Pellston, Michigan. The meeting was called to order by the Chairman, Bill Fedus. Members present were Bill Fedus, Jim Tamlyn and Jack Jones . Thomas Shier, Dean Scheerens and Don Cohen were absent. Others present were Kelley Atkins, Airport Manager; Lyn Johnson, Controller; Paul Powers of Mead and Hunt, Randy Bricker of Pellston A.R.F. F. Inc. and Scott Pearson of Emmet County Maintenance Department.

Minutes: The February 14, 2008 minutes were waived until the next Airport meeting due to lack of a quorum.

Items of Business

1. Fuel Sales: Airline fuel gallons thru March 2008 were up 1% totaling 36,558 gallons more than 36,255 gallons thru March 2007. General Aviation 100LL fuel gallons thru March 2008 were down -15% totaling 2,304 gallons less than 2,715 gallons thru March 2007. General Aviation A50 fuel gallons thru March 2008 were down -1% totaling 30,025 gallons less than 30,181 gallons thru March 2007.

2. O & D Passenger Report: The Airline O & D Passenger report was presented thru March 2008. Total O & D passengers were down -8% totaling 8,706 passengers less than 9,413 passengers thru March 2007.

3. Financial Report: The March 2008 financial report was presented and discussed.

4. Hangar Transfer: Correspondence from Scott T. Smith was discussed regarding Hangar C-2 that is currently in the process of being transferred from Michael and Nancy Meagher to 360 Hotel Sierra LLC. and controlled by Mr. James S. Offield. Scott Smith a representative of 360 Hotel Sierra LLC would like to have the Committee disregard their previous request to install a bathroom facility and heating system to just the heating system and not the bathroom facility.

After discussion the committee stated the hangar transfer and improvement would be discussed at the Board of Commissioners meeting being held later today at the County Building.

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5. Maintenance Report: Scott Pearson was present to give a report on the savings from the installation of Sensors in the terminal's heating and air conditioning systems last year. The system is now running at a slower motor speed reducing the cost 26% more than last year. Other topics such as lighting and more efficient ways the cost of utilities can be lowered in the future with solar and windmill power.

6. Indian Trails (Gordon Mackay): No discussions were held regarding this matter as Mr Mackay of Indian Trails was not present.

7. ARFF-SRE/GA Terminal Concept Budget Report: Paul Powers of Mead and Hunt Inc. was present to discuss Design and Construction of the SRE/ARFF/GA Terminal. The Budget will provide for the design and bid document preparation for the proposed plan. It also provides for construction of a new building. The cost of the project would be shared by Local: 2.5%, State: 2.5% and Federal: 95%. The new building will allow for more effective use of resources and staff allocation by combining multiple functions into a single location. This will facilitate maintaining capacity and safe operations in a cost-effective manner. The approximate starting date for construction would be 2010.

8. ARFF Operations Report: Randy Bricker of ARFF, Inc., who is contracted by the County to provide terminal cleaning, snow removal, crash/fire rescue service, refueling and UNICOM services to pilots was present to give a report on these services. Everything is going well to date. His crew has been working on the airports Oshkosh equipment and getting it ready for snow removal operations this winter. Some of his crew are going to attend equipment operation seminars this year.

Other Business

1. Meeting Schedule: The next Airport Committee meeting was scheduled for June 12, 2008 at 12:00 noon in the Main Terminal Conference Room.

The meeting was adjourned at 1:45 pm.

Bill Fedus, Chairman