

FINANCE COMMITTEE

A meeting of the Emmet County Finance Committee was held on April 13, 2009 at 3:00 p.m.

Commissioners present: Thomas Foltz, Chairman
Daniel Plasencia
Thomas Shier, Vice-chairman

Absent: None

Staff present: Cynthia Van Allen, Finance Director
Lyn Johnson, Controller
Brenda Ford, Jail Administrator
Gary Appold, Information Technology Director

Guests: Pete Wallin, Sheriff

The Commissioners reviewed and approved the minutes of the March 16, 2009 meeting.

The Commissioners reviewed and approved for payment all committee and travel vouchers presented.

Commissioner Shier made a motion that the Finance Committee recommend approval for payment of the April finance claims in the amount of \$3,788,143.95. Commissioner Plasencia seconded the motion. By voice vote the April finance claims were unanimously approved for recommendation to the full Board.

Ms. Ford appeared at a request from the Committee Chair to discuss the success of the program utilizing a nurse for 30 hours per week at the jail facility. She also spoke about the current prescription program.

Commissioner Plasencia let the Committee know that he was going to attend an MSU budgeting workshop in Grayling.

Commissioner Plasencia moved to approve three remonumentation contracts totaling \$11,900.00. Commissioner Shier seconded the motion. By unanimous voice vote the contracts will be recommended for approval to the Board of Commissioners.

Commissioner Shier moved to approve purchase of a window washing unit for the Building and Grounds Department for a cost not to exceed \$3,000.00. This capital item is not budgeted but there is \$4,000.00 budgeted in operations for a window washing service to clean windows for the 200 Division Street building which will be moved to cover the capital expenditure. Commissioner Plasencia seconded the motion. By unanimous voice vote the purchase will be recommended for approval to the Board.

Ms. Van Allen let the Committee know that there may be budgeted capital requests from the Parks and Recreation Department which will be presented to the Board.

Mr. Appold requested approval to purchase a projector and desktop and laptop computers totaling \$25,800.00. There is \$15,500.00 budgeted. Commissioner Shier moved that \$23,850.00 be approved for recommendation to the Board, eliminating \$1,950.00 from the computer list that was budgeted for a cad laptop for Scott Pearson. This amount will allow Mr. Appold to purchase the budgeted items, except the one laptop, a projector, a unit for DPW and seven laptops for the Commissioners. Commissioner Plasencia seconded the motion. By unanimous voice vote the purchase will be recommended to the Board.

Commissioner Plasencia moved to authorize the Register of Deeds to sign a \$2,240.00 contract with Tyler Technologies to create a utility to update pages to images, the money to come from the Automation Fund. Commissioner Shier seconded the motion. By unanimous voice vote the contract will be recommended to the Board.

The Sheriff let the Finance Committee know that the Personnel Committee authorized him to apply for an economic stimulus grant which would provide an additional deputy who would be used to combat prescription drug abuses. The grant would pay 100 % of the deputy's wages and fringe benefits for two years. The County will have to provide a vehicle and its attendant expenses. The federal government has asked that the County commit to continuing the program for a third year at County cost.

The Sheriff also let the Committee know that he received confirmation of a federal grant to cover \$6,574.00 of a \$8,694.00 purchase of a boat motor and installation. The \$2,120.00 balance of the cost will be covered by the sale of the old motor.

Mr. Johnson let the Committee know that he is closely monitoring the Airport, Construction Resource Department and Register of Deeds revenues.

Mr. Johnson received authorization from the Committee to explore a trade with the Quiet Moose of the lake front part of their property for the non-lake front part of the County's "Horace" property.