

Emmet County  
BUILDING & GROUNDS COMMITTEE MEETING  
Controller's Office Conference Room  
Tuesday, April 14, 2009

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**Present:** Jack Jones, Chairperson; Jim Tamlyn; Tom Foltz; Controller Lyn Johnson; Vickie Carpentier, Recording Secretary.

**Absent:**

**Guest:** Scott Pearson, Mechanical Maintenance Supervisor; Jeff Summers, Maintenance Supervisor; Elisa Seltzer, DPW Director; Mike Pond, AECOM.

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Call to order

Chairperson Jones called the meeting to order at 1:00 p.m.  
Roll call completed silently by staff. All members present.

Approval of Minutes:

The minutes of the December 18, 2008 regular and closed meeting were presented and reviewed.

**Motion** by Foltz to approve the minutes as presented. Supported by Tamlyn.  
Motion carried in a unanimous voice vote.

Approval of Agenda:

**Motion** by Foltz to reverse the order of appearance and have DPW appear first, followed by Parks and Rec., then Maintenance. Supported by Jones.  
Motion carried in a unanimous voice vote.

Communications:

None.

DPW:

Mike Pond with AECOM presented an update of the 2009 Projects Schedule and Budget, including an updated budget for the DPW Recycle Center site project. He also advised they were looking at ways to lower fire suppression costs.

**Motion** by Tamlyn to recommend to the Emmet County Board of Commissioners to authorize the Building and Grounds Committee to award the bids [for the DPW Recycle Center expansion site work]. Supported by Foltz.

Motion carried in a unanimous voice vote.

Parks and Recreation - McGulpin Point Lighthouse:

Johnson advised the proposed purchase of the property next door to the Light house went to Finance. Next week the lantern and glass will be installed, and selected trees cut down. Summers to check on the status of the security camera installation at the Lighthouse.

Maintenance - Energy saving:

Pearson presented recommended energy saving measures for all County facilities. The presentation included the project cost summaries and return of investment. The Committee requested Mr. Pond (AECOM) prepare a cost estimate for the complete replacement of the boiler and pipes at the Courthouse. The Committee requested Maintenance Supervisors Pearson and Summers, Johnson and Mr. Pond meet to develop a priority list from the projects presented, and bring it to the next Building and Grounds Committee meeting, with the next meeting being scheduled for May 12, 2009 at 11:00 a.m.

Other:

Johnson advised he had received a request for the County to consider a property trade in conjunction with the Quiet Moose property. It was the consensus of the Committee that at this time they were not interested.

Public Comment:

None.

Announcements:

Johnson advised the Northern Lakes Economic Alliance Annual Luncheon is scheduled for May 11, 2009. at Boyne Mountain. Also, NLEA is working on a presentation on "New Economy" tentatively scheduled for May 12, 2009. The Petoskey Chamber of Commerce is sponsoring "Learning in a Time of Change" April 28, 2009 from 1:30 p.m. to 3:30 p.m. at Bay Harbor. The speaker, Dale Carnegie, will be talking about the effects of the economy on business and operations.

Request from Bay Bluffs-ECMCF to attend the next Buildings and Grounds Committee meeting.

Adjournment:

**Motion** by Tamlyn to adjourn. Supported by Foltz. There being no further business Chairperson Jones adjourned the meeting at 1:50 p.m.

Approved: 05-12- 2009