

Emmet County
PERSONNEL COMMITTEE MEETING MINUTES
June 14, 2010

Call to Order:

The meeting was called to order in the Controller's Office Conference Room by Chairperson Jones at 3:20 p.m.

Roll Call: (completed silently by Recording Secretary)

Present: Commissioner Jack Jones, Chairperson; Commissioner Leroy Gregory, Commissioner Tom Shier; Controller Lyn Johnson; Assistant Controller/HR Director Marty Krupa.

Absent: None

Guests: Kelley Atkins

Agenda: **Motion** by Shier to approve the agenda for the June 14, 2010 meeting. Support by Gregory.

Motion carried in a unanimous voice vote.

Approval of Minutes:

The proposed minutes of the May 10, 2010 meeting were presented and reviewed.

Motion by Shier to approve the May 10, 2010 meeting minutes as presented. Support by Gregory.

Motion carried in a unanimous voice vote.

Communications:

None.

Civil Counsel: Controller Johnson informed the committee that the individual contracted through Manpower has been working hard and doing a fine job filling in the Civil Counsel office as Administrative Assistant. Johnson requested that the committee extend this arrangement through the end of 2010 at a cost not to exceed \$15,000.

Motion by Shier to recommend approval of extending this individual contract with Manpower through the end of the year. Supported by Gregory.

Motion carried in a unanimous voice vote.

Airport: Kelley Atkins requested that the Airport be authorized to utilize additional services with Pellston ARFF, Inc. for an amount not to exceed \$5,500, in addition, allocate \$5,000 to the Finance Department to offset the cost of the early retirement incentive.

Motion by Shier to recommend to the Board authorization for the Airport to utilize additional services with Pellston ARFF, Inc. at an amount not to exceed \$5,500 and allocate \$5,000 to the Finance Department to offset the cost of the early retirement incentive. Support by Gregory.

Motion carried in a unanimous voice vote.

2011 Budget: Johnson informed the committee that the 2011 Budget process is under way.

As it stands to date, property tax revenues are anticipated to decrease by 5%.

Department managers will be receiving budget worksheet the first week in July and will be required to return them back into the Controller by July 30th.

Other Business: .

None.

Public Comment:

None

Adjournment:

There being no further business Chairperson Jones adjourned the meeting at 4:00 p.m.