ADMINISTRATIVE MEETING
Emmet County Transfer Station
June 15, 2010 - 2:00 P.M.

Call to Order
Roll Call
Public Comment
Appearances

1) Patrick Cudney, MSU Extension - Power Point presentation regarding the reorganization of MSU Extension.

2) Grenetta Thomassey, representative from Tip Of the Mitt Watershed Council - Update regarding Phragmites control draft ordinance.

3) Martha Lancaster - Presentation regarding the need for 211 telephone service.

Unfinished Business

1) Approval and authorization for DPW to purchase 5,000 promotional reusable tote bags at a cost of $2.27 each plus $599.00 shipping for a total cost of $11,949.00.

2) Approval of request by Mike Greer (Bay Bluffs) for a letter from Emmet County accepting financial responsibility for debts owed to CMS.

3) Establishment of Committee/Task Force regarding Ambulance Service.

New Business

2:30 Pete Wallin, Emmet County Sheriff - Presentation of 2009 Annual Sheriff Department Report.

2:35 Andy Hayes, NLEA - Presentation of the NLEA Annual Update.

2:40 Beth Anne Piehl, Emmet County Director of Communications & Web Development
- Approval of proposals for printing and distributing Emmet County Bi-Monthly Newsletter.

2:45 Approval of the following Remonumentation Contracts:

1)	Trowbridge & Associates	Contract #10-07 ($5,950.00)
2)	Northstar Land Surveying	Contract #10-08 ($6,800.00)
3)	Benchmark Engineering, Inc.	Contract #10-09 ($9,350.00)

2:50 Approval of First Amendment to the Agreement Between The State of Michigan Department of Corrections and Emmet County Comprehensive Corrections Plans.

2:55 Request from Resort Township for a Letter of Support from Emmet County regarding their proposed property acquisition (78 acre property that adjoins the existing 44 acre township park known as the Black Preserve).

3:00 Amendment to Agreement Between State of Michigan DHS and The County of Emmet (Contract #CSPA 10-24002).

3:05 Cynthia Van Allen, Finance Director - Capital Requests
1) IT Department
2) Equalization - approval to purchase new printer

3:10 Authorization only to levy the County Summer Taxes (4.85 Mills).

3:15 Brentt Michalek, Planning, Zoning & Construction Resources Director
1) **Case #7-10** Petoskey 131 LLC, Re-zone FF-1 to B-2 and B-1, Anderson Road, Section 18 Bear Creek Township.
2) **Case #63B-82** Brian Howard, PUD-1 Amendment, 2031 Click Road, Section 16, Bear Creek Township.
3) **Case #10-10** Emmet County Planning Commission, Text Amendment - “Compliance with Law”.
4) **Case #14-10** Emmet County Planning Commission, Text Amendment - Section 1900, note “f”.
5) Promotion of the Planning, Zoning, and Construction Resources Department.
6) 2009 Annual Report - Building.
7) Approval to increase fees for Planning & Construction.

3:25 Michele Stine, Register of Deeds
1) Approval to enter into an Agreement with Tyler Technologies, Inc. for Image Upload ($2,500.00 per upload).
2) Approval of Tyler Technologies, Inc. Software Beta Test Agreement for Fraud Guard.

3:30 Approval of Contract #CSFOC 10-24001 Amendment #1 to Agreement Between State of Michigan DHS and Emmet County.

3:35 Kelley Atkins, Director of Economic Development & Manager of Pellston Regional Airport
1) AVFuel Corporation Aviation Refueler Lease Agreement/Addendum
2) Personnel issue
3) SRE/ARFF update

3:40 Elisa Seltzer, DPW Director

3:45 Kathy Abbott, Civil Counsel - Approval of the following Fair Contracts:

1)	Michigan Pony Dynamometer Association (Pony Pull)	6)	Petoskey Football Boosters (Gate Services
2)	SJO Productions, Inc. (Motorcycle Races)	7)	Emmet County Firefighters Assoc. (Demolition Derby)
3)	Nick Dattilo (Nick’s Side Show)	8)	Larry Hatt (Michigan Monster Truck Shootout)
4)	Michigan Mule Pullers Association (Mule Pull)	9)	Hermann’s Royal Lippizzan Stallions of Autstria
5)	Great Lakes Mini Pullers (Mini Mule Pull)	10)	Michigan Horsepulling Association (Horse Pull)

3:50 Authorization to put old / used county vehicles out for bid.

Controller - Boiler Bids

Committee Reports

Communications - Anonymous Letter/Complaint to the Emmet County Sheriff, Board of Commissioners and Road Commissioner from tax payers and registered voters of Emmet County regarding the Annual Zoo-De-Mackinac bicycle party.

Public Comment

Announcements

1) The Board of Commissioner’s Regular Scheduled Meeting will be held on **Thursday, June 17, 2010 at 6:00 P.M.** in the Board of Commissioners Room, Petoskey, Michigan.

Adjournment