

**EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
August 12, 2009**

Members Present: D. Keiser, Chair; A. Smith, Vice-Chair, J. Jones, Secretary; W. Dohm; L. Atchison; L. Sumner, A. Bawkey

Members Absent: None

Staff: E. Seltzer, Director; D. Mapes, Superintendent; A. Arthur, Administrative Secretary

Public: Bob Mogford; Bart Wangeman

CALL TO ORDER

Chairperson Keiser called the meeting to order at 8:33 a.m. It was noted that Atchison was absent (arrived at 8:38)

PUBLIC COMMENT

There was no public comment

MINUTES

The minutes of the July 2009 meeting were reviewed. Dohm motioned to approve. Sumner seconded the motion. All present voted in favor.

FINANCIAL REPORT

June and July financials were reviewed. Sumner motioned to approve. Jones seconded the motion. All present voted in favor.

OPERATIONS UPDATE

Ordinance Enforcement Update: Letters have been sent to a resident in Bear Creek township regarding commercial debris on their private property with no response to DPW office. Bawkey motioned to talk to them one last time and then check with legal counsel about referring to the DNR. Discussion followed. Motion died for lack of support. Motion was withdrawn. DPW staff will follow up with legal counsel.

Expansion Update – Building Bids: Received 5 bids ranging between \$1.5 million and \$1.7 million. Three of the five lowest bidders (Ripke Construction, Wolverine Building, and Deveyre Construction) did not bid within the specs and were considered to be nonresponsive. Of the 2 remaining (AJ Veneklasen and Colwell Wangeman), AECOM recommended Colwell Wangeman with a bid total of \$1,678,825.00, stating that Veneklasen's bid was unreasonably high on mobilization and unrealistically low on building modification. Discussion followed. Mapes noted that he was not aware of Veneklasen presenting themselves to DPW staff on site. Emmet County Building and Grounds Committee approved the AECOM recommendation. Jones motioned to support the recommendation of AECOM to the Emmet County Board of Commissioners. Bawkey supported. Letter from Veneklasen was reviewed. Roll call vote was called. Roll call vote: Jones, yes; Keiser, yes; Smith, yes; Dohm, yes; Bawkey, yes; Atchison, yes; Sumner, yes. AECOM is planning on adding the scale back in to the project. DPW staff will research the possibility of making the scale available for public use.

Expansion Update – Equipment: Installation bid process should commence by the end of the month.

Curbside Agreement Update: All renewals have been signed.

OTHER BUSINESS

Budget 2010: Seltzer reported that 2010 budget information will be reviewed in September.

Market prices: Seltzer noted that all are starting to show signs of slowly improving.

Leaves and Manure: Seltzer reported that DPW is now getting leaves from the City of Harbor and manure from Bay Harbor Equestrian Club for compost.

Green Communities Challenge: Michigan Municipal League launched a Green Communities Challenge for all municipalities, as well as townships and counties in the state. Seltzer recommended that the DPW Board recommend to the Emmet County Board of Commissioners that the county approve a resolution to sign onto this challenge. Smith motioned to approve. Atchison seconded the motion. All present voted in favor.

NEXT MEETING

The next meeting of the Board will be held on Wednesday, September 16, 2009 at 8:30 a.m.

ADJOURNMENT

There being no further business, Chairperson Keiser adjourned the meeting at 9:45 a.m.

Respectfully submitted,

Jack Jones, Secretary