

Emmet County
BUILDING & GROUNDS COMMITTEE MEETING
Controller's Office Conference Room
Tuesday, September 30, 2008

Present: Jack Jones, Chairperson; Jim Tamlyn; Tom Foltz; Controller Lyn Johnson; Assistant Controller Marty Krupa.

Absent: Vickie Carpentier, Recording Secretary

Guest: Laurie Gaetano-Mier, Parks & Rec. Director; Nick White; Larry Beck, Tom Adams, Gary Morton and Keith Olsen, Birchwood Construction

Call to order

Chairperson Jones called the meeting to order at 7:00 a.m.
Silent roll call. All members present.

Approval of Minutes:

The minutes of the July 18, 2008 and August 12, 2008 meetings were presented and reviewed.

Motion by Foltz to approve the minutes as presented. Supported by Tamlyn.
Motion carried in a unanimous voice vote.

Approval of Agenda:

Communications:

None.

Parks and Recreation: Headlands:

Johnson summarized what repairs and studies have been done to date at the Headlands property and the buildings. He explained the need for renovations and repairs at the Headlands. Discussed the possible expansion of the facilities.

Tom Adams, with Birchwood Construction, indicated they had measured and drawn the facility, and had received the prints from Nick [White]. They reviewed everything, mechanical, plumbing, electrical to structural, and provided a general summary of their findings and recommendations

Discussed Birchwood Construction findings and recommendations.

Johnston to have STS review the findings and prepare specs, then the Committee will decide if they want to put the necessary repair work up for bid.

Other:

Parks and Rec:

Mr. Johnson met with concerned Camp Pet-O-Se-Ga campers. He stated they did have some legitimate points, but some items in their complaint were incorrect.

LED Lights test:

Johnson advised that Scott Pearson, Mechanical Maintenance Supervisor, has requested the County test as an energy saving measure the use of LED lighting at County facilities. The Committee requested Mr. Pearson be instructed to obtain additional information and present it to them at their next meeting. Johnson is also to contact STS's electrical engineer for a recommendation.

Lighthouse:

Tamlyn gave an update concerning lighthouse repairs, replacements and updates.

Adjournment: There being no further business Chairperson Jones adjourned the meeting at 9:00 a.m.

Approved: 12/18/2008