

**AGENDA**  
**ADMINISTRATIVE MEETING**  
**October 13, 2009 - 2:00 P.M.**

**Call to Order**

**Roll Call**

**Public Comment**

**Appearances**

- 1) Brian Braddock & Jan Kellogg, representing Northwest Michigan Council of Government
  - Resolution of Support for NLEA's Small Business Incubator Program.
- 2) Kevin Cronk, Tip of the Mitt
  - Presentation of Phragmites Survey for 2009.

**Unfinished Business**

- 1) Update regarding County of Emmet v Peters, 90<sup>th</sup> District Court Case #09-01244-ON.

**New Business**

- 2:20 Kelley Atkins, Transportation & Economic Development Director
- 1) Community Transportation Outreach Program (6-month review).
  - 2) Proposal submitted by Sammich n Sudz Corp. of Boyne City, Michigan, for the complete operation of the currently vacant restaurant and gift shop located in the Pellston Regional Airport (Smokey's Grill).
  - 3) FAA Memorandum of Agreement - Agreement #DTFAGL-09-L-00061 (for construction, operation, and maintenance of FAA owned navigation, communication and weather aids for support of air traffic operations at Pellston Regional Airport for term from 10/01/2010 through 09/30/2030).
- 2:30 Nancy Salar, Emmet County Conservation District
- Update of Annual Report.
- 2:35 Greg Piaskowski, representing Area on Aging of Northwest Michigan
- Presentation of Annual Report.
- 2:40 Appointment to Zoning Board of Appeals (3-year term)
- Alyce Conrad & William Alexander, both presently serving and would like to be re-appointed for additional term.
- 2:45 Cynthia Van Allen, Finance Director
- Capital Requests
- 2:50 CDBG Grant Agreement between Mi State Housing Development Authority and Emmet County
- 2:55 Committee on Aging 2010 Recommendation for Senior Funding.
- 3:00 Presentation of revised Emmet County Personnel Policy Manual.
- 3:05 Amendment of Emmet County Smoking Pollution Control Ordinance (to apply to all County-owned buildings, structures and facilities).
- 3:10 Request from Historical Commission for final determination regarding Waugoshance Lighthouse.
- 3:15 Elisa Seltzer, DPW Director
- Approval of Contingency Funds for construction.

**Controller**

**Committee Reports**

**Communications**

**Public Comment**

**Announcements**

- 1) Joint meeting with the Emmet County Housing Council and the Emmet County Board of Commissioners to be held on: **Tuesday, October 13, 2009 at 12:00 P.M.** in the Board of Commissioners Room, Petoskey, MI.
- 2) Board of Commissioners Regular Scheduled Annual Meeting to be held on: **Thursday, October 15, 2009 at 6:00 P.M.** in the Board of Commissioners Room, Petoskey, MI.

**Adjournment**