

**EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
October 14, 2009**

**Members Present:** D. Keiser, Chair; J. Jones, Secretary; W. Dohm; L. Atchison; L. Sumner, A. Bawkey

**Members Absent:** A. Smith

**Staff:** E. Seltzer, Director; D. Mapes, Superintendent; A. Arthur, Administrative Secretary

**Public:** Bob Mogford, Alan Hoffman

**CALL TO ORDER**

Chairperson Keiser called the meeting to order at 8:25 a.m. It was noted that Smith was absent.

**PUBLIC COMMENT**

No public comment.

**MINUTES**

The minutes of the September 2009 meeting were reviewed. Dohm motioned to approve. Bawkey seconded the motion. All present voted in favor.

**FINANCIAL REPORT**

September financials were reviewed. Atchison motioned to approve. Sumner seconded the motion. All present voted in favor.

**OPERATIONS UPDATE**

**Ordinance Enforcement Update:** Nothing to report at this time.

**Expansion Update:** Foundation work is in progress. Moran submitted a proposed contract amendment which involved switching their electrical sub-contractor from Magnum Electric to Feyen Zylstra. Bawkey moved to approve the ammendment, reducing contract from \$486,500.00 to \$466,500.00. Supported by Jones. All present voted in favor.

**Budget 2010:** Emmet County Clerk has asked for updated fee schedule for 2010. As a result of increases in landfill fees, Seltzer recommended increasing compacted and non-compactable trash rates from \$20.00 to \$22.00/cu.yd. Dohm motioned to approve staff recommendation of price increase from \$20.00 to \$22.00. Supported by Sumner. All present voted in favor. Seltzer also noted that current electronic fees are not coming close to covering our cost. Seltzer recommended increasing the cost for small TVs from \$2.00 to \$5.00, medium TVs from \$4.00 to \$10.00, large TVs from \$6.00 to \$15.00, x-large from \$8.00 to \$20.00, and computer monitors from \$2.00 to \$5.00. Jones motioned to increase electronics fees based on staff recommendations. Bawkey supported. All present voted in favor. Other budget items in review are uniforms, bin painting, and scale software.

**OTHER BUSINESS**

**Contingency Fund:** Seltzer requested a contingency fund of \$75,000.00 (15%) on Equipment Installation. Atchison motioned to approve \$75,000.00 contingency fund. Supported by Jones. All present voted in favor.

**Snow Pusher:** Seltzer requested \$5,500.00 to purchase a snow pusher attachment from AIS Equipment for the Komatsu loader. Motion was made by Sumner to purchase snow pusher at \$5,500 from AIS. Bawkey supported the motion. All present voted in favor.

**Energy Efficiency and Conservation Block Grant:** Seltzer noted that our department will be writing a grant to improve the energy efficiency of the Recycle Center Expansion. Seltzer asked the DPW Board for a recommendation to apply for the grant. Atchison motioned to recommend application of EECBG to the Emmet County Board of Commissioners. Supported by Sumner. All present voted in favor.

**PUBLIC COMMENT**

Mogford questioned our 20 year plan. Seltzer noted that our goal (set in 2000) has been to recycle 40% of the waste stream by 2010. Updated goals will be discussed with the new expansion in consideration.

**NEXT MEETING**

The next meeting of the Board will be held on Wednesday, November 11, 2009 at 8:30 a.m. at the Emmet County Drop Off Center.

**ADJOURNMENT**

There being no further business, Chairperson Keiser adjourned the meeting at 9:30 a.m. for expansion tour.

Respectfully submitted,

\_\_\_\_\_

\_\_\_\_\_

Jack Jones, Secretary