

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at their offices in Harbor Springs on July 24, 2009. The Chairman, Frank Zulski, called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zulski, Leroy Sumner, and Larry Williams

Staff Present: Brian Gutowski – Engineer-Manager, Brent Shank – Operations Engineer, Judy Fouch - Clerk

Guests: Bill Wiechmann – Pleasantview Township; Bob Sandford – West Traverse Township; Bill Dohm – Little Traverse Township; Tom Bernard, Alyce Conrad – Springvale Township; Gordin Kruskie – Readmond Township; Edith Kruskie – Island View Road; Art Shaw – Greenwood Road; Dan Plasencia – Emmet County Board of Commissioners; Lucas Porath – Northwest Design Group, Ben Banfield – Little Traverse Bay Bands of Odawa Indians; Steve Zucker – Petoskey News Review

MINUTES: It was moved by Sumner, seconded by Williams to approve the minutes of the regular meeting of July 13, 2009.

Ayes: Williams, Sumner, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable for July 24, 2009, Voucher No. 0929, checks numbering from No. 30390 to No. 30439, in the amount of \$352,012.50 was presented for approval. It was moved by Sumner, seconded by Williams to approve payroll for payment of the same.

Ayes: Williams, Sumner, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 0930 for Payroll No. 15 for July 24, 2009, checks numbering from No. 39944 to No. 40002, in the amount of \$72,261.77 was presented for approval. It was moved by Williams, seconded by Sumner to approve payroll for payment of the same.

Ayes: Williams, Sumner, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. An ORV Meeting will be held on July 28<sup>th</sup> at the Little Traverse Township Hall so that input can be received from the townships. The Road Commission will recommend the following road closures due to safety reasons: Country Club Road by the golf course, Division Road from U.S. 31 to Mitchell Road, Mitchell Road from Division Road to the City of Petoskey, Lears Road from Cemetery Road to the B.I.A., Cemetery Road from Sheridan Road to Lears Road, Anderson Road from the City of Petoskey to Lears Road, Sheridan Road from Eppler Road to Cemetery Road, Lake Grove Road from Resort Pike to Depew Road, Beach Road from M-119 to the City of Harbor Springs, Lake Road from M-119 to the City of Harbor Springs.

UNFINISHED BUSINESS, Continued:

- b. The proposed Adopt-A-County Road Program was discussed further. It was felt that six groups would be needed to justify the cost of the program. A call was received from Blissfest who is interested in participating. Mr. Sumner attended a County DPW Meeting where it was agreed that they would pay for the initial \$2,000.00 cost of the signs. It was determined that the group name will be placed underneath the sign.

PUBLIC COMMENT: Tom Bernard announced that he will be leaving the area, and he introduced Art Shaw who will be the new Springvale Township Supervisor. Mr. Zulski extended appreciation to Mr. Bernard for the good job that he has performed, and welcomed Mr. Shaw as the incoming Supervisor. Mr. Bernard questioned the guardrail installation on Pickerel Lake Road, and was informed that a safety grant was obtained for the project that is intended to protect the Minnehaha Creek stream crossing and to prevent vehicles from running off the road. Mr. Bernard indicated that cars run off the road on Mitchell Road, and Mr. Shank will check the signing at that location. Dan Plasencia felt that the intersection of Mitchell Road and Silver Creek Road should be reviewed as well since there is no sign or light.

Alyce Conrad urged the Road Commission to be more assertive regarding ORV's since she felt it would be very costly to the taxpayers if the shoulders are broken up. Mr. Zulski stated that the Board would be open to input and would monitor activity, but would not have much authority.

NEW BUSINESS:

- a. Lucas Porath of Northwest Design Group provided bid tabulations for the Lears Road and Cemetery Road Project for the Bureau of Indian Affairs, and stated that the low bidder was Elmer's. It was moved by Zulski, seconded by Williams to award the bid for the Lears Road and Cemetery Road Project to Elmer's as the low bidder, and authorize the Chairman to sign the contract and Notice of Award.

Ayes: Williams, Sumner, Zulski  
 Nays: None  
Motion carried

- b. Bids were received for the reconstruction of Cemetery Road, as follows:

<u>Bidder:</u>	MDC Contracting 05481 U.S. 31 S. <u>Charlevoix, MI 49720</u>		Payne & Dolan 1029 Gornick, Ste. 105 <u>Gaylord, MI 49735</u>		Rieth-Riley Construction P.O. Box 199 <u>Bay Shore, MI 49711</u>	
	<i>Unit Price / Total</i>		<i>Unit Price / Total</i>		<i>Unit Price / Total</i>	
HMA Crushing 5,330 Syd.	0.42	\$2,238.60	0.40	\$2,132.00	0.40	\$2,132.00
Aggregate Base 2,200 ton	7.25	15,950.00	10.60	23,320.00	6.75	14,850.00
Shoulder, C1 II 180 ton	15.50	2,790.00	18.00	3,240.00	9.25	1,665.00

NEW BUSINESS, (Bids) Continued:

<u>Bidder</u>	<u>MDC Contracting</u>		<u>Payne &amp; Dolan</u>		<u>Rieth-Riley Construction</u>	
Fine Grade & Comp. 1 LS	5,200.00	5,200.00	3,000.00	3,000.00	3,000.00	3,000.00
HMA, 4E1 1,370 ton	44.50	60,965.00	44.50	60,965.00	43.00	58,910.00
HMA Approach 30 ton	60.00	1,800.00	60.00	1,800.00	71.00	2,130.00
HMA Curb 480 ft.	1.00	480.00	1.00	480.00	0.10	48.00
Paved Ditch 10 Syd.	21.00	210.00	12.50	125.00	15.00	150.00
Traffic Control 1 LS	2,000.00	2,000.00	50.00	50.00	50.00	50.00
Mobilization 1 LS	1,300.00	<u>1,300.00</u>	1,500.00	<u>1,500.00</u>	1,800.00	<u>1,800.00</u>
TOTAL COST:		\$91,933.60		\$96,612.00		\$84,735.00

It was moved by Sumner, seconded by Williams to award the bid for the reconstruction of Cemetery Road to Rieth-Riley Construction, as the low bidder.

Ayes: Williams, Sumner, Zulski

Nays: None

Motion carried

- c. The CRASIF Annual Meeting will be held on September 9, 2009 at Boyne Mountain. Chairman Zulski appointed Brian Gutowski as the Delegate and Leroy Sumner as the Alternate for voting purposes.
- d. It was moved by Zulski, seconded by Sumner to authorize the Chairman and Vice Chairman to sign the Cooperative Agreement with the BIA and Tribe for the engineering costs on the Pleasantview Road Bridge Project. The BIA will pay \$30,000.00 of the cost, and the CRA will pay for the remainder. They are waiting for the Federal Highway Administration to approve the project.

Ayes: Williams, Sumner, Zulski

Nays: None

Motion carried

**CORRESPONDENCE:**

- a. Ron Marshall has requested the installation of a flashing signal at U.S. 31 and Resort Pike due to the number of accidents in the past year. Al Terry of the City of Petoskey is also asking that MDOT be asked to conduct a study for safety reasons. Mr. Shank reported on the accident history. Mr. Gutowski contacted MDOT about the request and will follow-up in writing.
- b. A letter was received from CRASIF regarding the Annual Meeting on September 9<sup>th</sup> at Boyne Mountain.
- c. Notice of the 37<sup>th</sup> Road Commissions Association Meeting on August 4, 2009 at Audie's Restaurant in Mackinaw City. Mr. Williams questioned the cost of meeting attendance overall and asked whether there was a policy on it. Mr. Zulski suggested that other road commissions be polled for a template on meeting attendance.

**ENGINEER-MANAGER'S MEETING:** Mr. Gutowski received word that all states met the deadline to spend stimulus money on roads, so there is no extra money and there will be no re-disbursement. Emmet County was selected by MDOT for a countywide intersection study that will be performed on August 11<sup>th</sup>. The study will make the Road Commission eligible to apply for special safety grants. A letter was received from MDOT regarding a Plan Review Meeting in Mackinaw City on the M-108 project (from I-75 to the Village limits) scheduled for next year. Once it is improved by MDOT, the Village of Mackinaw will annex the section of road and take it over. Mr. Gutowski and Mr. Sumner attended the Insurance Pool Meeting where they announced a refund of \$1.5 million, so the Emmet County share is anticipated to be \$12,000-15,000. The security system for the building was installed and has been activated. Upcoming meetings include the ORV Meeting on July 28<sup>th</sup> at 7:00 p.m. at the Little Traverse Township Hall, and the next Board Meeting will be held on Thursday, August 6<sup>th</sup> at 7:00 p.m.

**OPERATIONS ENGINEER'S REPORT:** Mr. Shank stated that Mike Hummel of Tulgestka & Sons has not provided a copy of a permit for Sunnyridge Road, which he stated he had obtained, and has not paid the fines for the illegal accesses on Melody Lane. A letter detailing the activity will be issued, and Mr. Sumner suggested that the DNR and Chris Tulgestka be notified. Mr. Zulski felt that legal counsel should send notification of discontinued use.

The guardrail project with the use of Safety Funds was just completed on Pickerel Lake Road, Channel Road, Lake Grove Road, and Stutsmansville Road. A request will be sent to the State Police for a speed study on Levering Road.

**CLERK'S REPORT:** None

**COMMISSIONERS' REPORTS:** Commissioner Williams felt that there should be more input and discussion on driveway requests for special use due to safety reasons.

**ADJOURNMENT:** There being no further business, Chairman Zulski adjourned the meeting at 8:32 a.m.