

# FINANCE COMMITTEE

A meeting of the Emmet County Finance Committee was held on January 11, 2010 at 3:00 p.m.

Commissioners present: Thomas Foltz, Chairman  
Thomas Shier, Vice-chairman  
Daniel Plasencia

Excused absence: None

Staff present: Cynthia Van Allen, Finance Director  
Lyn Johnson, Controller  
Amy Fettig, Community Corrections Director  
Al Enciso, Deputy Equalization Director

Guests: Pete Wallin, Sheriff

The Commissioners reviewed and approved the minutes of the December 7, 2009 meeting.

The Commissioners reviewed and approved for payment all committee and travel vouchers presented.

Commissioner Shier made a motion that the Finance Committee recommend approval for payment of the January finance claims in the amount of \$2,640,065.48. Commissioner Plasencia seconded the motion. By voice vote the January finance claims were unanimously approved for recommendation to the full Board.

Commissioner Plasencia made a motion to recommend to the Board approval for the Sheriff's Department to order five vehicles at a cost of \$143,700.00. Commissioner Shier seconded the motion. By unanimous voice vote the motion passed.

Ms. Van Allen let the Committee know that the Board will be asked to approve an amendment to the 2008 Community Development Block Grant. There was originally money ear marked for emergency repairs. That money was used for rehabilitation so an amendment is necessary.

Amy Fettig explained the Community Corrections grant process that she will be managing now that Emmet County and Charlevoix County will have separate programs as of April 1, 2010. Mr. Johnson also let the Committee know that the Personnel Committee will recommend adding Ms. Fettig as an Emmet County employee at April 1, 2010 rather than maintaining her status as an independent contractor. Also, the committee appointments need to be finalized.

Mr. Enciso described a program available from BS & A which would allow the County to upload the local assessors' electronic property card information so that it would be available from the County's web site. Most of the local units of government do not currently have web sites capable of performing this service. The cost from BS & A would be \$1,000.00 per year and Mr. Enciso believes that much of that cost could be recouped from the other governments. The Committee asked that Mr. Enciso talk to the other governments to discover the extent of their participation so that the net cost will be known.

Mr. Johnson let the Committee know that Scott Pearson has left the employ of Emmet County and has accepted employment with Bay Bluffs. Mr. Pearson had been working part time for Bay Bluffs which was reimbursing the County for one half of his wages, fringes and expenses. Mike Fedorko, an Emmet County Maintenance Department employee, and Mark Fairbairn, an independent contractor for the Parks and Recreation Department, will assume most of Mr. Pearson's duties. If additional help is needed a temporary person will be contracted from one of the agencies.

Mr. Johnson also let the Committee know that the one ton truck used extensively by the Parks and Recreation Department is in need of major repairs. He indicated that it might be more cost effective to purchase a new vehicle rather than to continue to repair the current one. Parks personnel are seeking quotes for a replacement.

Ms. Van Allen and Mr. Johnson briefly summarized the preliminary 2009 year end General Fund revenue and expenditures numbers and the preliminary December 31, 2009 cash balances.